

19 OCT 1981

MEMORANDUM FOR: Director of Security

FROM:

Director of Information Services

SUBJECT: Request from Department of State for Temporary  
Relief from Top Secret Control Procedures for  
Foreign Relations of the United States Material

REFERENCES: A. My memorandum to you dated 20 August 1981;  
Same Subject (OIS 81-784/1)  
B. Your memorandum dated 16 September 1981;  
Same Subject (OS 1 1844-A)

1. I appreciate your careful consideration of the Department of State's request which was conveyed to you in Reference A. The Chief of our Classification Review Division has discussed the caveats specified in Reference B with Mr. Laurence Pickering, Director of State's Office of Systematic Review. Mr. Pickering has no problem at this time with these stipulations, but indicated that he would like to clear them with his Office of Security before accepting them as the standing guidelines.

2. A copy of our letter to Mr. John Burke (Mr. Pickering's superior), spelling out our requirements, is attached for your information. We will advise you of State's final decision.

Attachment:

DIS letter to Mr. Burke  
dated 15 October 1981

C/CRD: :jal (15 Oct 1981)  
Retyped: O/DIS:mes (16 Oct 1981)

Distribution:

Original - Addressee w/attachment

1 - DIS Subject w/att

1 - DIS Chrono w/o att

Approved For Release 2005/08/02 : CIA-RDP85B00236R000400020007-2

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## CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

15 OCT 1981

Mr. John R. Burke  
Deputy Assistant Secretary  
Classification/Declassification Center  
Bureau of Administration  
Department of State  
Room 2811, New State  
Washington, D.C. 20520

Dear Mr. Burke:


This letter responds to Mr. Pickering's request for temporary relief from certain Top Secret document controls in the preparation of the volumes of Foreign Relations of the United States (FRUS). We authorize that relief in the handling of CIA-originated Top Secret documents and documents containing Top Secret information of this Agency, with the following caveats:

- a. that it applies only to the material which has been selected for the 1955-60 volumes of the FRUS;
- b. that only personnel who have been cleared for Top Secret have access to the material;
- c. that the material will be stored in safe cabinets approved for Top Secret storage;
- d. that adequate safeguards are established to preclude the unauthorized removal of Top Secret material from the areas controlled by CDC/SR and the Historian's Office; and
- e. that the material will not be removed from the custody of CDC/SR or the Historian's Office without first being reviewed to identify all Top Secret material and without that material first being removed, downgraded by our representatives who will be made available, or placed under full Top Secret controls.

We stand ready to discuss this matter further should you desire.

Sincerely,

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Director of Information Services  
Directorate of Administration

## Distribution:

Orig - Addressee

1 - OIS Subject

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1 - CRD (Liaison w/ Dept. of State)

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jal (13 October 1981)

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## ROUTING AND TRANSMITTAL SLIP

24 SEP 1981

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. Chief, CRD		
2.		
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

Don:

Please advise State in writing (for my signature) of the caveats attendant to the relief from strict TS procedures. We should first obtain State's agreement by phone and advise the Director of Security by memo that we all agree to the conditions he has stipulated.



DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
Director of Information Services 1206 Ames 3116	Phone No.

## ROUTING AND RECORD SHEET

## SUBJECT: (Optional)

Request from Department of State for Temporary Relief from Top Secret  
Control Procedures for Foreign Relations of the U.S. Material

## FROM:

Director of Security  
4-E-60 Headquarters

## EXTENSION

## NO.

OS 1 1844-A

## DATE

16 SEP 1981

## TO: (Officer designation, room number, and building)

## DATE

## RECEIVED

## FORWARDED

## OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Information  
Services  
1206 Ames Building

9/17

AE/BA

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16 SEP 1981

MEMORANDUM FOR: Director of Information Services

FROM: [REDACTED]  
Director of Security

SUBJECT: Request from Department of State for Temporary  
Relief from Top Secret Control Procedures for  
Foreign Relations of the U.S. Material

REFERENCE: D/OIS memo to D/OS, dtd 20 August 1981, same  
Subject

1. I am reluctant to acquiesce in bending the rules regarding Top Secret document handling under any circumstances, for fear of establishing a dangerous precedent. The case at hand, however, seems to have certain unique aspects. If I understand [REDACTED] memorandum, most TS controls would be enforced: only TS-cleared individuals would have access, the material would be stored in safes approved for TS storage, and TS material would be released from the reviewing unit only under normal TS controls. The exception requested seems to apply only to inventory requirements and the need to have each person who sees the document sign the control sheet.

2. If we can be assured that there are adequate safeguards to preclude the unauthorized removal of TS material from the area controlled by the reviewing unit, I would be willing to agree to a one-time waiver, subject to all the conditions in Mr. Simonds' memorandum, i.e., it covers only material dating from the 1955-60 time period, it requires dissemination of TS material by the review unit only under full TS controls, and it requires assurance that material is not removed from the custody of the reviewing unit without being reviewed to ensure that all TS material has been removed or properly downgraded.

OS 1 1844-A

ADMINISTRATIVE INTERNAL USE ONLY

3. The agreement of other agencies (NSC and DoD) notwithstanding, I am compelled to point out that under E.O. 12065 and ISOO Directive No. 1, the responsibility for the protection of Top Secret material rests with the head of the agency having custody of the material. Therefore, I would interpose no objection to the requested temporary suspension if adequate measures have been taken to prevent the loss of TS documents which are intermingled with other material.



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